

# **NEWPORT PUBLIC LIBRARY**

## **Board of Trustees**

### **Meeting Minutes**

**March 20, 2014**

**1. Call to order: Treasurer Michael Dawson called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.**

**Attendance: Kathy Boyd, Michael Dawson, Chuck Flippo, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Linda Martin, Susan McCoy, Justin McLaughlin, Jessica Walsh and library director Regina Slezak.**

**Excused: Robin Skuncik Jones, Sheila Sulentic**

**Absent: Jennifer Booth, Lynne Ceglie, David Reed**

**2. Amendment to the agenda:**

**There were no changes or additions to the agenda.**

**3. Seek to convene into executive session pursuant to R.I. Gen. Laws Section 42-46-5(a)(2) to discuss litigation and potential litigation:**

**A. Newport Public Library, ULP-6125 (R.I.S.L.R.B.)**

**B. Newport Public Library, ULP-6126 (R.I. S.L.R.B.)**

**C. Newport Public Library, ULP-6127 (R.I. S.L.R.B.)**

**D. Newport Public Library and NEARI, Case No. EE-3733(R.I.S.L.R.B)**

**Girard Galvin seconded the motion. A roll call vote was taken. Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Susan McCoy and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

**Michael Dawson made a motion to reconvene this Board of Trustees meeting in open session and seal the executive session minutes. David Gordon seconded the motion. A roll call vote was taken. Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Susan McCoy and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

#### **4. Secretary's Report:**

**Susan McCoy asked for changes or additions to the February 20, 2014 Board meeting minutes. Hearing none, she asked for a motion to accept the minutes as presented.**

**A motion was made and seconded to accept the minutes as presented. Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Susan McCoy and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

**5. Finance Committee report:**

**The financial statements for February 2014 were reviewed. The library is on budget so far this fiscal year. Investments are up 3.4% in February and 11% year to date.**

**6. President's Report.**

**There was no report at this time.**

**7. Building and Grounds Report:**

**Regina Slezak reported that David Reed met with representatives of the Newport Garden Club concerning the outdoor reading area. A plan has been selected and the Club is seeking a grant from the Aquidneck Land Trust.**

**8. Financial Development Committee report:**

**Susan McCoy reported the Annual Appeal has received 4 additional donations since the last Board meeting. The total received is \$18,110 from 149 donors. Last year's total was \$14,440 from 147 donors. The Novel Evening event has received a total of \$8,175 from 13 sponsors and 4 donors.**

**9. Friends of the Library:**

**Chuck Flippo reported that funds for children's science programs were approved at the Friends Board meeting. The special cookbook**

**sale netted over \$600. Proceeds at the bookstore are down from last year but a clearance sale is scheduled in mid - April.**

#### **10. Director's Report:**

**In addition to her report, Regina Slezak reported that the Library has requested a grant from LORI along with the Middletown and Portsmouth libraries. The grant will fund an innovation camp for children using design software and 3-D printers including training for staff.**

**Staff members attended the Public Library Association Virtual Conference on March 13-14 in the Library's Rotary Room.**

**Jonathan Harris from Blackpoint Wealth Management met with staff participants concerning investment changes to TIAA-Cref, the company that holds the employees' 403-b plan.**

#### **11. Old business:**

##### **a. Newport Garden Club Outdoor Reading Area proposal:**

**Regina Slezak reported that the Garden Club would like to present their plan for the outdoor reading area at next month's Board meeting.**

##### **b. Circulation reorganization:**

**Regina Slezak reported that the redesign of the Circulation area will begin next week with removal of part of the circulation desk, moving of the self check machine and the implementation of self help holds. The work is funded through a grant from the Champlin Foundations.**

**12. New business:**

**a. St. Patrick's Day Parade:**

**Regina Slezak reported that the library was well received in the parade. She and two staff members marched in the parade along with the Outreach Services van. Pens and magnets were given to the crowd.**

**13. Adjournment:**

**The meeting was adjourned at 5:15 pm**

**The next meeting is scheduled on April 17, 2014.**